

Agenda

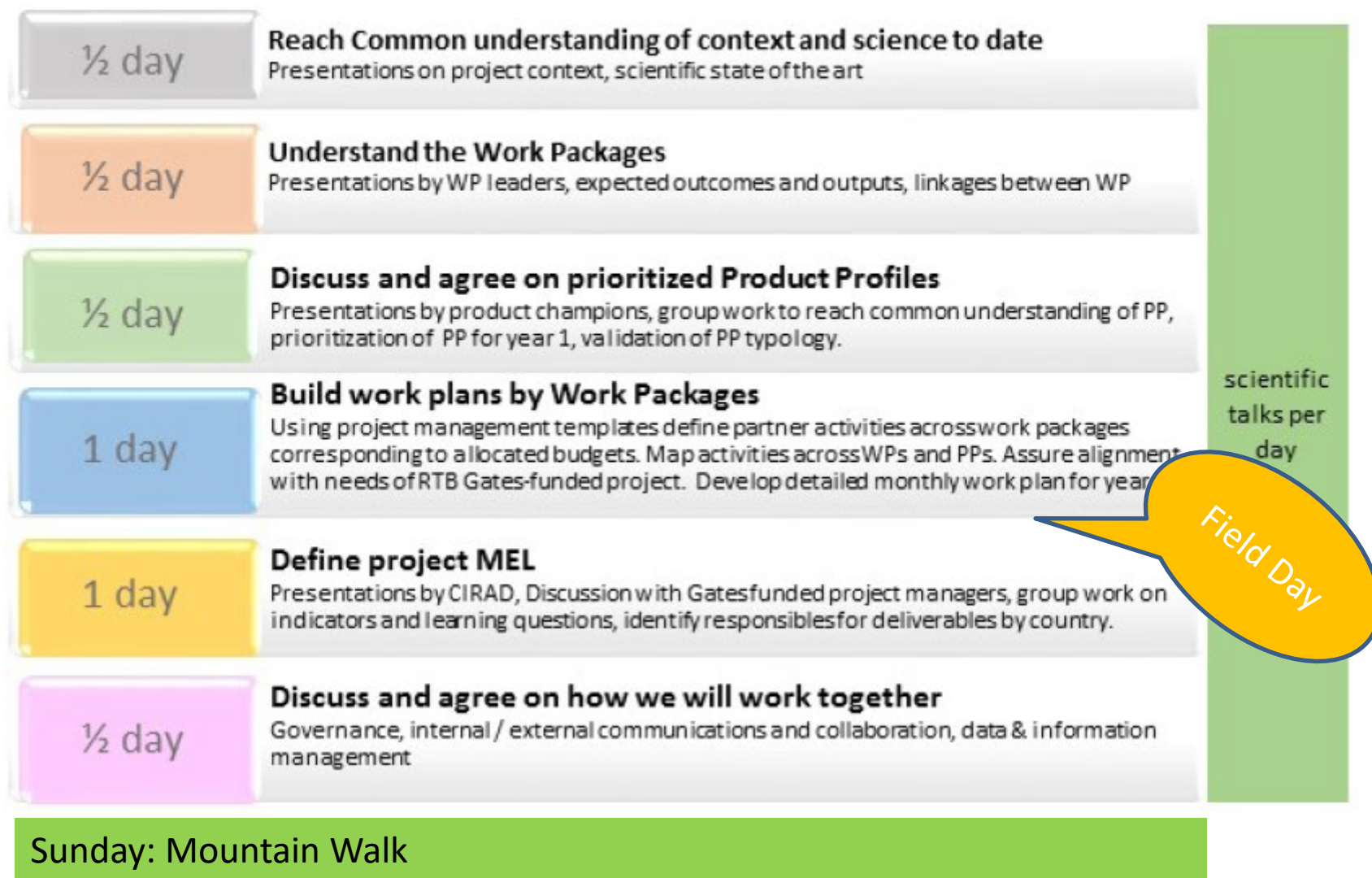
KICK-OFF MEETING



Breeding RTB products
for end user preferences

22-28 January 2018 • Buéa, Cameroon

Workshop Roadmap





Agenda Day 1

11:30 – 12:00	B&MGF context – J. Lorenzen
12:00 – 12:45	Scientific context: presentations <ol style="list-style-type: none">1. Gender-responsive RTB research from plot to pot: Knowns and unknowns – D. Rubin2. Consumer preference mapping of potato varieties applying trained and consumer panels – H. van Doorn
12:45 – 14:00	Lunch
14:00 – 15:30	<ul style="list-style-type: none">• Presentation of advisory committee• Project rational – D. Dufour• Overview of Work packages – WP leaders
15:30 – 16:00	Project finance and administration, P. Lentier, D. Marciano
16:00 – 16:15	Break
16:15 – 17:15	<ul style="list-style-type: none">• Panel with WP leaders on connections and coordination between WP• Discussion on potential gains for RTB Gates-funded projects P. Kulakow (NextGen), J. Low (Sasha), D. Dekoyer (AfricaYam), B. Uwimana (BBB).



Agenda Day 2

08:00 – 09:45	RTB Theory of Change – G. Blundo, R. Ofei
09:45 – 10:30	Partner Product Profile Mapping according to available budget
10:30 – 11:00	Break
11:00 – 11:30	Comments from Work Package leaders on Product Profile map
11:30 – 12:30	Scientific presentations - B. Hamaker, Y. Codo
12:30 – 13:30	Lunch
16:15 – 17:15	Building Work Packages plans: What, with whom, where, how Group work by WP



Agenda Day 4

08:00 – 11:15	Building Work Packages plans: What, with whom, where, how Group work by WP
11:15 – 12:30	Scientific presentations – P. Dardenne, LA. Becerra
13:00 – 14:00	Lunch
14:00 – 16:00	In parallel: <ol style="list-style-type: none">1. WP leader closed meeting2. Product profile meetings by crop, moderated by product champions
16:00 – 16:15	Break
16:15 – 17:00	Reporting back by WP: Overview of type of activity Phase 1 Discussion



Product Profiles

-> Review product profile by crop

	Important preferred traits	Explicit or implicit knowledge (data available or not)	Comparison between land race and new clones	Related biophysical analysis
Cassava (Boiled, Fufu, semolina)				
Banana (boiled, fried, pounded)				
Sweetpotato / Potato (fried, boiled)				
Yam (boiled, fried, pounded)				



Agenda Day 5

08:00 – 08:45	Presentation of Results Tracker – R. Ofei, G. Blundo
08:45 – 12:00	Mapping Work Plans to MEL framework by WP (break at 10:30)
12:00 – 13:00	Lunch
13:00 – 15:00	Summaries by Work packages – WP leaders <ul style="list-style-type: none">- Priority activities for year 1, outputs by WP- Comments from Advisory committee
15:00 – 15:15	Break
15:15 – 16:30	Project collaboration, internal communication, and governance
16:30 – 16:45	Closing remarks – Jim Lorenzen
16:45 – 17:15	Workshop Evaluation and closure

Workshop Outputs

At the end of this workshop, we need from you:

1. WP leaders: Work Package summaries, Roadmap by WP for period 1: What are we going to do, With whom, Where, How and Outlook period 2
2. PP champions: Product Profiles summaries: Country, partners, WP, Product Profile Traits
3. Partner organizations: Activities and their contribution to deliverables according to the Theory of Change, names of responsables
4. Partner organizations with CIRAD financial team: Financial distribution by WP and by deliverable
5. Advisory committee members: Perceptions and recommendations
6. Global agreement from BMGF about the proposed structure



How will we work together

What are your recommendations for optimal project collaboration, internal communication, decision making within the program?

- . Moderator and note taker
- . Report 2 most important recommendations at each table

Recommendations for optimal project collaboration, internal communication and decision making

- Use SLACK or other communication platform to track issues (at WP level ?)
- Mechanism to facilitate data sharing at project level: meet with people that will dvp databases
- Youtube channel to register: trainings, educational videos and others
- create RTBFoods meeting participants directory (list of name, emails, WP activities, photos of participants)
- Decision making: clarification on hierarchy of reporting (WP leaders ? Product champions ? Institutions ?)
- Regular short meeting at WP and Task, PP and institutions levels: different types of social platforms at institution level, skype calls, etc.
- Sk, national partners access to resources, material and project outputs
- WP level: to establish a mailing list of WP participants, PP, institution.
- Assist institutions or people with limited access to solve these issues
- Between WP, mailing list between leaders and co-leaders
- Organigram of WP leaders, PP leaders, participants + their speciality
- Communication specialist + need for RTBFoods website managed by the Communication specialist
- Need to dvp matrix with different levels of communication (WP, country, PP, advisory comittee)
- Regular WP meetings
- Communication officer dedicated to take the load of communication from researchers (no time): personal skype calls if necessary, take note and minutes
- Define tor for WP leaders, responsibilities and competencies